



EPIC Assist z.ú.

Annual Report
2018



EPIC Assist z.ú.

Report

Annual Report of EPIC Assist z.ú.

Period: 1. January 2018 to 31 December 2018

Organization Details:

Organization name: EPIC Assist z.ú.

Legal Form: Institute

Head Office: Drtinova 557/10, 150 00 Prague 5 - Smíchov

Tel: +421 (0) 907 945 681 keith@epic-org.eu, +420 737 442 146, tomas.gago@epic-org.eu

E-mail: tomas.gago@epic-org.eu

Banking Details:

ID: 02429624

Bank Address: Raiffeisenbank a.s., Hvězdova 1716/2b, 140 78 Prague 4

Bank Account: CZK 5051012928

Date of Establishment: 12th December 2013

Founder Details:

EPIC Employment Service Inc.

Level 1, 230 Lutwyche Road, Windsor QLD 4030, Australia

Statutory Authority:

Keith Martin, Director

Number of employees: 1

Registration:

EPIC ASSIST Z.Ú., U 733 is maintained at the Municipal Court in Prague



Type of beneficial services:

a. Legal and consulting services:

- i. Representing clients in negotiations concerning employment and in matters related to employment
- ii. Providing advisory assistance to disadvantaged people in society
- iii. Helping clients in emergency

b. Consulting services:

- i. Participation in meetings with key stakeholders on the choice of policy in respect of social issues
- ii. Contacting representatives of the business community and the government in order to explain the needs of the disadvantaged
- iii. Providing consultation to both individuals and groups of disadvantaged people

c. Training Services:

- i. Preparation of clients with disabilities for negotiations with potential employers
- ii. Informing the public about the needs and the situation of disadvantaged people
- iii. Participation in the training programs of other nongovernmental organizations regarding the issue of improving the conditions in the process of seeking employment for disadvantaged people, including their retraining
- iv. Preparation of pilot projects providing employment as well as training aimed at preparing youth to employment, including the disadvantaged and people with disabilities.
- v. Coordination and organization of seminars, conferences and training programs aimed at helping the disadvantaged to better integration into society
- vi. Implementation of educational and training activities to spreading good practice when working with groups of the disadvantaged

Organizational structure

Governing Board

- Donald Campbell
- Michael Eastgate
- William Gamack

Supervisory Board

- Peter Michael Gesch
- Bradley John Harbourne
- Jan Petr Pajas

Statutory body:

Keith Martin, Director



Activities undertaken during the reporting period in the context of generally beneficial services:

In 2018 Epic Assist z.ú. continued its work at the IMPACT HUB facility at Drtinova 10, 150 00 Prague 5. This facility has again provided us with a great place for efficient work for a low rent.

Staffing has not changed. The Program Manager based in Prague together with the Central Europe Coordinator based in Bratislava continued to create and submit projects and expand collaboration with other subjects in the Czech Republic and abroad.

Projects submitted or in preparation in 2018

In the 2018 we have submitted a number of interesting and high-quality projects to the EU and ministerial donors (mainly Ministry of Labour and Social Affairs) as well as to several private Czech and international foundations. However, the conversion rate of successful projects has not fulfilled our expectations. That may partially be caused by the short project practice in the Czech Republic and lower awareness about EPIC's activities in the Czech Republic. We have decided to improve this situation by common process of EPIC Czech Republic and EPIC Slovakia for submitting project proposals. Proposals submitted to the donors are listed below:

- **Creating a European alliance of boosting e-literacy between generations**
Donor: IUVENTA (ERASMUS+K2)
Lead Partner: EPIC Slovakia
Partners: SIMBIOZA Slovenia, EPIC Czech Republic
Budget: 160 000 EUR
Decision expected: December 2018
- **Symbiosis among generations – youth volunteers teach elderly a digital literacy**
Donor: VELUX FOUNDATION
Lead Partner: Epic Slovakia or EPIC Czech Republic
Expert partner: SIMBIOZA SLOVENIA
Budget: is being prepared (expected up to 1MEUR)
- **HELP TO PEOPLE AFTER BURNING ACCIDENTS – SOCIAL and HEALTH REHABILITATION**
Donor: Foundation AVAST, Czech Republic
Lead Partner: Avalone NGO, Czech Republic
Submitted: May 14, 2018
- **Creation of favourable environment for young and handicapped people to find best match at the Czech and Slovak job market**
Donor: Velux Foundations
Duration of project: 5years
Lead partner: EPIC Slovakia
Budget: 654 000 EUR
Submitted: June 26, 2018
Decision expected: September 2018
- **Competency-based teaching in Professional Education – a Social Entrepreneurship Project**
Donor: MGC Challenge – Gates Foundation
Lead Partner: Anglo-American University, Czech Republic
Submitted: May 14, 2018
Budget: 85 000 USD
- **Crisis Centre for young people suffering from burn accident – social and mental rehabilitation**
Donor: Foundation AVAST, Czech Republic
Lead Partner: Avalone NGO, Czech Republic

Submitted: May 14, 2018
Budget: 200 000 EUR

- **Helping women in socially excluded area – work rehabilitation – pilot project**

Donor: Embassy of the United States of America

Lead Partner: BACHTALE, z.s. (NGO)

Submitted: December 13, 2018

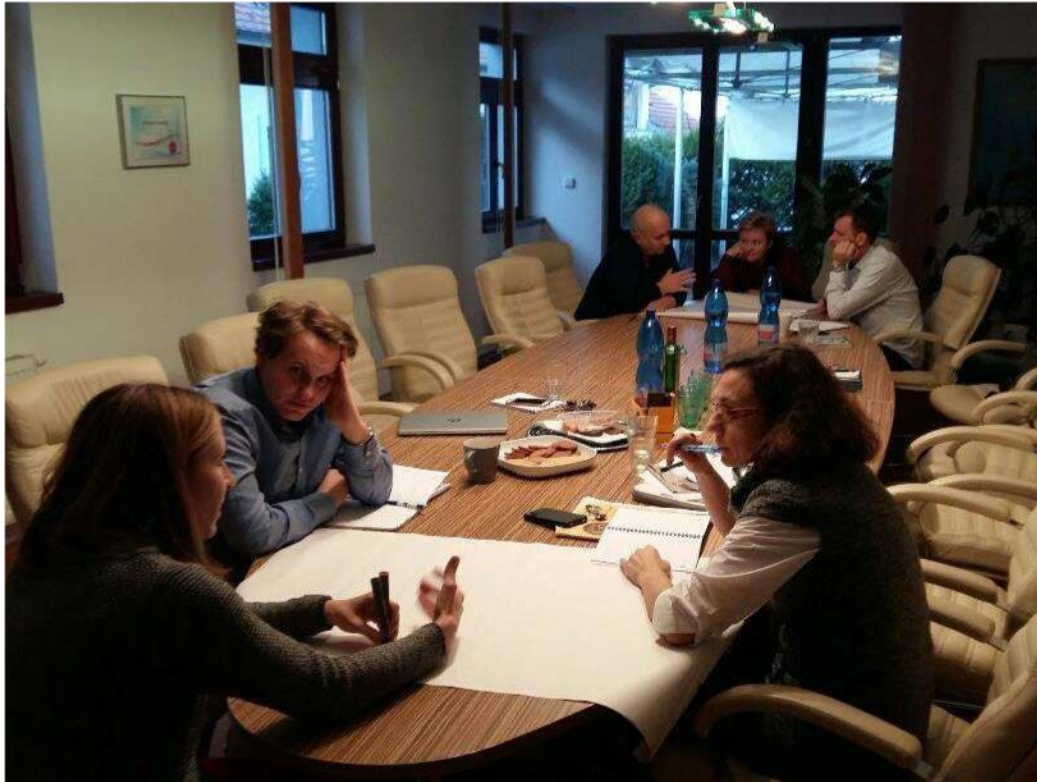
Budget: 24 984 USD

Visits of the Australian Founder

On the 15th of November the meeting with the members of the Australian Board of Trustees of the EPIC Assist Brisbane was held in the EPIC Slovakia NGO headquarters. The goal of the meeting was to map activities and find a way for future development of EPIC Czech Republic and Slovakia. This meeting was attended by Mr. Keith Martin, General Director and Donald Campbell, Member of Board of the EPIC Assist, who were representing the Australian parent company.



A strategic meeting followed this visit in the days of 27th – 29th of November, with the main goal to benefit from last years' experience, to develop a SWOT analysis of EPIC Czech Republic and Slovakia activities and to aim the short-term yearly plan to actions with success indicators of our activity in 2019.



On the 29th of November we also participated in a truly stimulating workshop called “Social Economy – examples of good practice II.” (“Sociálna ekonomika - príklady dobrej praxe II.” In original), co-organized by the EPIC Slovakia together with the Faculty of Economics, the Department of Social Development and Work, that was held on the occasion of The International Day of Persons with Disabilities. A lot of challenging and inspiring topics from the field of employing persons with disabilities that can be applied across other NGOs and fields of help were spoken about.



Transformation of the legal status from the o.p.s. to the Institute in 2018

In 2017 the process of transformation of the legal form from the public service company into an institute had started. This process was finalised on 4th of September 2018. The process was longer due to the more complicated international directorial structure and the process of assembling of the follow-up legal documentation needed for the full transformation.

Networking

EPIC is keen to build long-term relationships with partners at all levels - employers, other NGOs, and state institutions and other stakeholders. The building of other project partnerships and the deepening of project partnerships with other institutions thus continued also throughout 2018. EPIC started or continued to work with the Masaryk University in Brno, the Anglo-American University in Prague or with the Australian Honorary Consulate in the Czech Republic as well as with the NGOs Avalone o.p.s., Bachtale o.p.s., Rytmus o.p.s. and others. On the occasion of the visit of the Central European Coordinator Mrs. Eva Havelková of EPIC Slovakia, we have confirmed our cooperation with the Anglo-American University in Prague by the Memorandum of Understanding.



The enclosed financial report shows the expenditure for this year, which mainly concerns bank fees, wage costs and rental costs in Drtinova Street.

EPIC Assist z.ú. continues to seek new opportunities also in the fifth year of its' operation.

Human resources: EPIC ASSIST o.p.s. has one part-time employee with a half-year contract ending on the 31st of January 2019.



Overview on financial revenues and expenses

EPIC ASSIST z.ú. did not have any new revenue in 2018.

Appendix to Annual Report: Annual Financial Statement 2018

The Annual Report was approved by the Council on 31st of May 2018

1) Annual Financial Statement 2018, assessment of basic information it contains

Annual Financial Statement as of December 31, 2018 creates an Appendix of this Report and contains:

- Balance sheet
- Profit and Loss account
- Notes

2) Statement of Auditor to the Annual Financial Statement where an obligation has arisen

In case of EPIC Assist z.ú. the obligation has not arisen in 2018.

3) Overview of cash revenue and expenditure including sources of revenues (State of funds as of 31st of December 2018)

BALANCE SHEET for non-profit organizations

in full extent

as of 31.12.2018

(in thousands CZK)

Name and residency of the accounting unit

EPIC ASSIST, o.p.s. o.p.s.

IČO
0 2 4 2 9 6 2 4

Drtinova 557

Praha

15000

ID a	ASSETS b	State as of the first day of the accounting period 1	State as of the last day of the accounting period 2
A.	Total fixed assets (A.I. + A.II. + A.III. + A.IV.)	0	0
A. I.	Total intangible fixed assets (sum of A.I.1. to A.I.7.)	0	0
1.	Intangible results of research and development	0	0
2.	Software	0	0
3.	Royalties	0	0
4.	Small intangible fixed assets	0	0
5.	Other intangible fixed assets	0	0
6.	Unfinished intangible fixed assets	0	0
7.	Advances granted on intangible fixed assets	0	0
A. II.	Total fixed tangible assets (sum of A.II.1. to A.II.10.)	0	0
1.	Land	0	0
2.	Works of art, objects and collections	0	0
3.	Buildings	0	0
4.	Tangible movable things and their sets	0	0
5.	Perennial crops	0	0
6.	Breeding and draught animals	0	0
7.	Small tangible fixed assets	0	0
8.	Other tangible fixed assets	0	0
9.	Unfinished tangible fixed assets	0	0
10.	Advances granted on tangible fixed assets	0	0
A. III.	Total non-current financial assets (sum of A.III.1. to A.III.6.)	0	0
1.	Shares – controlled or controlling entity	0	0
2.	Shares – substantial influence	0	0
3.	Debt securities held to maturity	0	0
4.	Loans to organizational units	0	0
5.	Other long-term loans	0	0
6.	Other long-term assets	0	0

ID a	ASSETS b	State as of the first day of the accounting period 1	State as of the last day of the accounting period 2
A. IV.	Accumulated depreciation of fixed assets (sum of A.IV.1 to A.IV.11.)	0	0
1.	Accumulated amortization of intangible results of research and development	0	0
2.	Accumulated amortization of software	0	0
3.	Accumulated amortization of royalties	0	0
4.	Accumulated amortization of small intangible fixed assets	0	0
5.	Accumulated amortization of other intangible fixed assets	0	0
6.	Accumulated depreciation of buildings	0	0
7.	Accumulated depreciation of tangible movable things and their sets	0	0
8.	Accumulated depreciation of perennial crops	0	0
9.	Accumulated depreciation of basic herd and cattle	0	0
10.	Accumulated depreciation of small tangible fixed assets	0	0
11.	Accumulated depreciation of other tangible fixed assets	0	0
B.	Total short-term assets (B.I. + B.II. + B.III. + B.IV.)	60	90
B. I.	Total inventory (sum of B.I.1. to B.I.9.)	0	0
1.	Material in stock	0	0
2.	Material in transit	0	0
3.	Unfinished production	0	0
4.	Self-produced semi-finished products	0	0
5.	Products	0	0
6.	Young and other animals and their groups	0	0
7.	Goods in stock and in stores	0	0
8.	Goods in transfer	0	0
9.	Advances granted on inventory	0	0
B. II.	Total receivables (sum of B.II.1. to B.II.19.)	0	0
1.	Subscribers	0	0
2.	Bills of exchange for collection	0	0
3.	Receivables from discounted securities	0	0
4.	Operational advances granted	0	0
5.	Other receivables	0	0
6.	Receivables from employees	0	0
7.	Receivables from social security institutions and public health insurance	0	0
8.	Income tax	0	0
9.	Other direct taxes	0	0
10.	Value added tax	0	0

ID a	ASSETS b	State as of the first day of the accounting period	State as of the last day of the accounting period
		1	2
11.	Other taxes and charges	0	0
12.	Claims for subsidies and other settlements with the state budget	0	0
13.	Claims for subsidies and other settlements with the budget of the bodies of territorial self-governing units	0	0
14.	Receivables from the partners in the company	0	0
15.	Receivables from fixed term operations and options	0	0
16.	Receivables from issued bonds	0	0
17.	Other receivables	0	0
18.	Active brokerage accounts	0	0
19.	Adjustment to receivables	0	0
B. III.	Total short-term financial assets (sum of B.III.1. to B.III.7.)	57	87
1.	Cash in the cash register	0	0
2.	Valuables	0	0
3.	Finances on accounts	57	87
4.	Equity trading securities	0	0
5.	Debt trading securities	0	0
6.	Other securities	0	0
7.	Money in transfer	0	0
B. IV.	Total other assets (sum of B.IV.1. to B.IV.2.)	3	3
1.	Deferred expenses	3	3
2.	Deferred income	0	0
TOTAL ASSETS (A. + B.)		60	90

ID a	LIABILITIES b	State as of the first day of the accounting period 3	State as of the last day of the accounting period 4
A.	Total own resources (A.I. + A.II.)	-307	-684
A. I.	Total assets (A.I.1. + A.I.2. + A.I.3.)	0	0
1.	Owners' equity	0	0
2.	Funds	0	0
3.	Valuation differences from revaluation of financial assets and liabilities	0	0
A. II.	Total operating result (A.II.1. + A.II.2. + A.II.3.)	-307	-684
1.	Profit and loss account	-192	-377
2.	Profit and loss in the approval process	-115	-307
3.	Retained earnings, unpaid loss from previous years	0	0
B.	Total external resources (B.I. + B.II. + B.III. + B.IV.)	367	774
B. I.	Total reserves (B.I.1.)	0	0
1.	Reserves	0	0
B. II.	Total long-term payables (sum of B.II.1. to B.II.7.)	12	12
1.	Long-term loans	0	0
2.	Issued bonds	0	0
3.	Rental liabilities	0	0
4.	Long-term advances received	0	0
5.	Long-term bills for payment	0	0
6.	Estimated accounts payable	12	12
7.	Other long - term liabilities	0	0
B. III.	Total short-term liabilities (sum of B.III.1. to B.III.23.)	355	762
1.	Suppliers	22	58
2.	Bills of exchange to be paid	0	0
3.	Advances received	0	0
4.	Other payables	1	0
5.	Employees	14	16
6.	Other payables to the employees	0	0
7.	Payables to social security institutions and public health insurance	9	9
8.	Income tax	0	0
9.	Other direct taxes	4	2
10.	Value added tax	0	0
11.	Other taxes and charges	0	0
12.	Payables to the state budget	0	0
13.	Payables to the budget of the bodies of territorial self-governing units	0	0
14.	Payables from underwritten outstanding securities and shares	0	0

ID a	LIABILITIES b	State as of the first day of the accounting period 3	State as of the last day of the accounting period 4
15.	Payables to the associates in the company	0	0
16.	Liabilities from fixed term operations and options	0	0
17.	Other liabilities	305	677
18.	Short-term loans	0	0
19.	Discount loans	0	0
20.	Short-term bonds issued	0	0
21.	Owners' bonds	0	0
22.	Estimated accounts payable	0	0
23.	Other short-term financial assistance	0	0
B. IV.	Total other liabilities (sum of B.IV.1. to B.IV.2.)	0	0
1.	Deferred expenses	0	0
2.	Deferred income	0	0
	TOTAL LIABILITIES (A. + B.)	60	90

Compiled on: 6.3.2019	Signature record of the statutory body of the accounting unit or signature record of the natural person who is the accounting entity
Legal form of the accounting unit PUBLIC SERVICE COMPANY	Person responsible for accounting (name and signature)
Scope of business	Person responsible for annual accounts (name and signature) tel.: line:

Annual accounts appendix § 29 regulation n. 504/2002 Coll.

In full extent

Name and residency of the accounting unit

EPIC ASSIST, o.p.s. o.p.s.

Drtinova 557/10, 15000 Praha

Accounting unit data

ID: 02429624

Registered at:

Registered on: 12.12.2013

Legal form: PUBLIC SERVICE COMPANY

In liquidation: No

Scope of business:

Balance sheet date: 31.12.2018

Annual accounts compiled on: 6.3.2019 File

number: O 1326

Signature record of the statutory body

Signature record of the accounting unit

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PROFIT AND LOSS ACCOUNT for non-profit organizations

in full extent

as of 31.12.2018

(in thousands CZK)

IČO
0 2 4 2 9 6 2 4

Name and residency of the accounting unit

EPIC ASSIST, o.p.s. o.p.s.

Drtinova 557

Praha

15000

ID a	COSTS b	Activity		
		main 1	economic 2	total 3
A.I.	Consumed purchases and services purchased (sum of A.I.1. to A.I.6.)	113	0	113
1.	Consumption of material, energy and other non-stocked supplies	1	0	1
2.	Goods sold	0	0	0
3.	Repairs and maintenance	0	0	0
4.	Cost of travel	6	0	6
5.	Representation costs	1	0	1
6.	Other services	105	0	105
A.II.	Changes in own activity inventory and capitalization (sum of A.II.7. to A.II.9.)	0	0	0
7.	Change in own activity inventory	0	0	0
8.	Capitalization of material, goods and internal services	0	0	0
9.	Fixed assets capitalization	0	0	0
A.III.	Personal costs (sum of A.III.10. to A.III.14.)	335	0	335
10.	Labor costs	249	0	249
11.	Statutory social insurance	85	0	85
12.	Other social insurance	0	0	0
13.	Statutory social costs	1	0	1
14.	Other social costs	0	0	0
A.IV.	Taxes and charges (A.IV.15.)	0	0	0
15.	Taxes and charges	0	0	0
A.V.	Other costs (sum of A.V.16. to A.V.22.)	22	0	22
16.	Contractual fines, late payment interests, other fines and penalties	0	0	0
17.	Write-off of bad debt	0	0	0
18.	Interest costs	0	0	0
19.	Exchange rate losses	11	0	11
20.	Gifts	0	0	0
21.	Deficits and damages	0	0	0
22.	Different other costs	11	0	11

ID a	COSTS b	Activity		
		main 1	economic 2	total 3
A.VI.	Depreciation, sold assets, creation and use of reserves and adjusting items (sum of A.VI.23. to A.I.27.)	0	0	0
23.	Fixed assets depreciation	0	0	0
24.	Fixed assets sold	0	0	0
25.	Securities and shares sold	0	0	0
26.	Material sold	0	0	0
27.	Creation and use of reserves and adjusting items	0	0	0
A.VII.	Contributions provided (A.VII.28.)	0	0	0
28.	Membership fees provided and contributions accounted between organizational units	0	0	0
A.VIII.	Income tax (A.VIII.29.)	0	0	0
29.	Income tax	0	0	0
	TOTAL COSTS (A.I. + A.II. + A.III. + A.IV. + A.V. + A.VI. + A.VII. + A.VIII.)	470	0	470

ID a	REVENUES b	Activity		
		main 1	economic 2	total 3
B.I.	Operational subsidies (B.I.1.)	0	0	0
1.	Operational subsidies	0	0	0
B.II.	Contributions received (sum of B.II.2. to B.II.4.)	0	0	0
2.	Received contributions accounted between organizational units	0	0	0
3.	Received contributions (donations)	0	0	0
4.	Received membership fees	0	0	0
B.III.	Revenues from own work and goods	92	0	92
B.IV.	Other revenues (sum of B.VI.5. to B.VI.10.)	1	0	1
5.	Contractual fines, late payment interests, other fines and penalties	0	0	0
6.	Payments for written-off receivables	0	0	0
7.	Interest income	0	0	0
8.	Exchange rate gains	1	0	1
9.	Funds clearance	0	0	0
10.	Different other revenues	0	0	0
B.V.	Sales of assets revenues (sum of B.V.11. to B.V.15.)	0	0	0
11.	Sales of intangible and tangible fixed assets revenues	0	0	0
12.	Sales of securities and shares revenues	0	0	0
13.	Sales of material revenue	0	0	0
14.	Revenues from short-term financial assets	0	0	0
15.	Revenues from long-term financial assets	0	0	0
	TOTAL REVENUES (B.I. + B.II. + B.III. + B.IV. + B.V.)	93	0	93
C.	Profit before tax	-377	0	-377
D.	Profit after tax	-377	0	-377

Compiled on: 6.3.2019	Signature record of the statutory body of the accounting unit or signature record of the natural person who is the accounting entity
Legal form of the accounting unit PUBLIC SERVICE COMPANY	Person responsible for accounting (name and signature)
Scope of business	Person responsible for annual accounts (name and signature) tel.: line:

The Annual Report was approved by the Board on

In Prague, on 25. 5. 2019

A handwritten signature in blue ink, appearing to read "Eva Havelková". The signature is written in a cursive style with a large initial "E".

Eva Havelková, EPIC Central European Coordinator